How to Change a Residential Carbon Filter

HOW OFTEN SHOULD a CARBON FILTER BE CHANGED?
- Every year
*** If you begin to taste more chlorine than usual in your water.**

ITEMS NEEDED:
- Large bucket - Clean Cloth - Towel - Petroleum jelly - Filter wrench

PROCEDURE:
1. Shut off the water supply to the water treatment system by closing the Inlet Water Valve.

2. Place the large bucket under the filter housing.

3. To relieve the water pressure in the system, slowly open the drain port under the filter housing, catching the water in the bucket.

4. Allow all the water to drain from the housing, and the close the drain valve.

5. Carefully remove the filter housing from the end-cap by turning it clockwise (to the left) either by hand or using the supplied filter wrench.

6. Pour any remaining water in the housing into the large bucket.

7. Remove and discard the old filter.

8. Using a clean cloth, wipe down the inside of the filter housing.

9. Inspect the O-ring at the top of the filter housing replacing if necessary.

10. Lubricate the O-ring with petroleum jelly to ensure a good seal.

11. Insert the new filter inside the filter housing.

12. Reattach the filter housing onto the end-cap by turning it counter-clockwise (to the right) by hand, keeping it balanced and level, being careful not to damage the threads.

13. Secure snuggly by hand, and then turning only a quarter of a turn with the filter wrench, taking care not to over tighten which could cause either piece to crack.

14. Partially open the Inlet Water Valve to allow water to flow into the system, and into the filter housing.

15. Open a faucet to relieve air pressure, until water begins to flow, and then close it.

16. Fully open the Inlet Water Valve.

17. Use the towel to absorb any spilled water, and wipe down the filter housing.

18. Inspect the filter housing for any leaks. Should any leaks be detected, first try tightening the filter housing. If leaking continues, perform the steps in this procedure to remove the filter housing, add additional lubrication to the O-ring, reattach, and then tighten.

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